

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



September 18, 1998

COUNTY FISCAL LETTER (CFL) NO. 98/99-37

TO: ALL COUNTY WELFARE FISCAL OFFICERS
ALL COUNTY WELFARE DIRECTORS

SUBJECT: FISCAL YEAR (FY) 1998/99 COMMUNITY CARE LICENSING (CCL)
FINAL ALLOCATION FOR FOSTER FAMILY HOMES (FFH) AND
FAMILY DAY CARE HOMES (FDCH)

The purpose of this letter is to provide you with the CCL final allocation for FY 1998/99. The CCL allocations are for the FFH program including funds for FFH recruitment activities (\$7,748,767 General Fund), and the FDCH program (\$1,534,000 General Fund). Attachment I and II also reflects the amount of available Title IV-E funds.

Foster Family Homes and Recruitment (Attachment I and II)

To compute the FFH program allocation, the county's average monthly caseload for January 1997 through December 1997 was divided by the workload standards of 90 facilities per monthly full-time equivalent (FTE). This resulted in the number of justified staff required to license this category of facility. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total staff level was then multiplied by the individual county's FY 1996/97 actual unit cost per Social Services Worker plus one cost-of-doing business increase of 3.39% to reflect the FY 1997/98 cost base.

For counties performing FFH licensing activities, individual county unit cost, caseload and federal usage rates were used to develop each county's allocation. An adjustment was made to guarantee counties a minimum allocation of \$5,000 (total funds).

FFH recruitment activities are reflected in the workload standard. For the counties that do not participate in the licensing program, the recruitment only funds were developed and distributed based on each county's average number of cases in Family Reunification and Permanent Placement and the number of children under 18 years of age based on the 1996 U.S. census data.

The administrative expenditures, including staff development, claimed to Program Codes 155, 156 and 158, Foster Family Licensing/Recruitment on the quarterly County Expense Claim (CEC), will be charged against this allocation. The FFH allocation is federal and State funded and only the State share will be controlled. Any expenditures exceeding the State General Fund allocation will be shifted to county share on Program Code 192 (CCL-FFH State use only). If a county exceeds its allocation, a closed-end shift will be applied as explained in CFL 92/93-12, dated September 12, 1992.

Family Day Care Homes (Attachment III)

To compute the FDCH program allocation, the county's average monthly caseload for the period May 1997 through April 1998, was divided by the workload standard of 358 facilities per month per FTE. This resulted in the number of justified staff required to license this category of facility. A worker to supervisor ratio of 6.35:1 was applied to the justified staffing level and the total justified staff was then multiplied by the county's average unit cost per Social Worker in FY 1996/97 plus a cost-of-doing business increase of 3.39% to reflect a FY 1997/98 cost base.

The administrative expenditures, including staff development, claimed to Program Code 157, Licensing-Family Day Care on the quarterly CEC, will be charged against this allocation. The FDCH allocation is 100 percent State General Fund. Any expenditures exceeding the allocation will be transferred to county share on Program Code 153 (CCL-FDCH State use only). If a county exceeds its allocation, a closed-end shift will be applied as explained in CFL 92/93-12, dated September 12, 1992.

If you have any questions concerning this allocation, please contact your Contracts and Financial Analysis Bureau analyst at (916) 657-3806.

***Original Document Signed By
Douglas D. Park on 9/18/98***

DOUGLAS D. PARK, Chief
Financial Planning Branch

Attachments

c: CWDA

Community Care Licensing - Foster Family Homes Allocation
FY 1998/99

Attachment 1

COUNTY	FEDERAL	STATE	TOTAL
ALAMEDA	\$370,533	\$490,877	\$861,410
ALPINE	\$0	\$0	\$0
AMADOR	\$0	\$0	\$0
BUTTE	\$30,913	\$37,473	\$68,386
CALAVERAS	\$10,524	\$14,951	\$25,474
COLUSA	\$0	\$0	\$0
CONTRA COSTA	\$308,884	\$407,955	\$716,839
DEL NORTE	\$11,640	\$15,356	\$26,996
EL DORADO	\$32,880	\$49,548	\$82,427
FRESNO	\$176,416	\$223,251	\$399,667
GLENN	\$6,514	\$9,924	\$16,438
HUMBOLDT	\$0	\$0	\$0
IMPERIAL	\$31,893	\$46,513	\$78,406
INYO	\$11,674	\$18,238	\$29,912
KERN	\$189,660	\$221,712	\$411,372
KINGS	\$24,134	\$31,638	\$55,772
LAKE	\$0	\$0	\$0
LASSEN	\$0	\$0	\$0
LOS ANGELES	\$0	\$0	\$0
MADERA	\$0	\$0	\$0
MARIN	\$30,524	\$57,145	\$87,669
MARIPOSA	\$10,567	\$19,945	\$30,512
MENDOCINO	\$68,862	\$105,366	\$174,228
MERCED	\$46,423	\$58,256	\$104,678
MODOC	\$0	\$0	\$0
MONO	\$0	\$0	\$0
MONTEREY	\$59,873	\$89,719	\$149,592
NAPA	\$59,002	\$101,244	\$160,247
NEVADA	\$0	\$0	\$0
ORANGE	\$387,446	\$539,522	\$926,968
PLACER	\$32,730	\$55,554	\$88,285
PLUMAS	\$0	\$0	\$0
RIVERSIDE	\$0	\$0	\$0
SACRAMENTO	\$485,178	\$555,105	\$1,040,283
SAN BENITO	\$1,778	\$3,222	\$5,000
SAN BERNARDINO	\$403,659	\$461,385	\$865,044
SAN DIEGO	\$734,420	\$1,155,870	\$1,890,290
SAN FRANCISCO	\$146,401	\$201,696	\$348,097
SAN JOAQUIN	\$170,954	\$215,433	\$386,388
SAN LUIS OBISPO	\$47,324	\$73,979	\$121,303
SAN MATEO	\$198,034	\$346,509	\$544,544
SANTA BARBARA	\$63,131	\$93,037	\$156,168
SANTA CLARA	\$315,785	\$426,284	\$742,069
SANTA CRUZ	\$77,406	\$117,910	\$195,316
SHASTA	\$87,695	\$122,417	\$210,112
SIERRA	\$0	\$0	\$0
SISKIYOU	\$2,406	\$3,155	\$5,561
SOLANO	\$52,496	\$124,000	\$176,496
SONOMA	\$83,095	\$143,990	\$227,085
STANISLAUS	\$90,728	\$114,136	\$204,864
SUTTER	\$42,218	\$43,545	\$85,763
TEHAMA	\$17,760	\$28,105	\$45,865
TRINITY	\$11,255	\$22,693	\$33,948
TULARE	\$109,404	\$142,782	\$252,185
TUOLUMNE	\$9,598	\$13,759	\$23,357
VENTURA	\$93,594	\$157,950	\$251,544
YOLO	\$30,649	\$38,032	\$68,680
YUBA	\$19,613	\$28,858	\$48,471
TOTALS	\$5,196,234	\$7,228,040	\$12,424,274

Community Care Licensing -
Foster Family Homes Recruitment Allocation

Attachment II

COUNTY	FEDERAL	STATE	TOTAL
ALPINE	\$ 104	\$ 104	\$ 208
AMADOR	\$ 270	\$ 1,125	\$ 1,395
COLUSA	\$ 399	\$ 748	\$ 1,147
HUMBOLDT	\$ 2,915	\$ 4,547	\$ 7,462
LAKE	\$ 1,265	\$ 2,401	\$ 3,666
LASSEN	\$ 824	\$ 1,519	\$ 2,343
LOS ANGELES	\$ 331,352	\$ 462,247	\$ 793,599
MADERA	\$ 2,288	\$ 4,412	\$ 6,699
MODOC	\$ 397	\$ 467	\$ 865
MONO	\$ 248	\$ 253	\$ 501
NEVADA	\$ 2,098	\$ 2,464	\$ 4,562
PLUMAS	\$ 498	\$ 690	\$ 1,188
RIVERSIDE	\$ 42,440	\$ 54,700	\$ 97,141
TOTALS	\$ 385,098	\$ 535,678	\$ 920,776

Community Care Licensing - Family Day Care Homes

Attachment III

<u>COUNTY</u>	FY 98/99 State General Fund <u>Allocation</u>
DEL NORTE	\$11,291
FRESNO	\$235,568
INYO	\$9,913
KINGS	\$33,846
MARIN	\$114,128
MENDOCINO	\$56,582
SACRAMENTO	\$793,390
SANTA CRUZ	\$164,093
SUTTER	\$43,454
TEHAMA	\$19,037
YOLO	\$52,698
TOTAL	\$1,534,000